

Data Protection Privacy Statement - Road Improvement Schemes

Who we are and why do we require your information?

Limerick City and County Council seeks to promote the economic, social and cultural development of Limerick City and County and in doing so contributes significantly to improving the quality of life of its people. The delivery of high quality services, tailored to meet the needs of all our customers, remains one of Limerick City and County Council's core objectives and is included in our Corporate Plan. This quality service includes not only the level and quality of service given to our customers, but also the quality of our decision-making processes, the efficiency and effectiveness of our corporate operations, standard of our facilities and our ability to adapt in an ever-changing environment. In order to provide the most effective and targeted range of services to meet the needs of the citizens, communities and businesses of Limerick City and County we will be required to collect, process and use certain types of information about people and organisations. Depending on the service being sought or provided, the information sought may include 'personal data' as defined by the Data Protection Acts and by the General Data Protection Regulation (GDPR) and may relate to current, past and future service users; past, current and prospective employees; suppliers; and members of the public who may engage in communications with our staff. In addition, staff may be required, from time to time, to collect, process and use certain types of personal data to comply with regulatory or legislative requirements.

Why do we have a privacy statement?

Limerick City and County Council has created this privacy statement in order to demonstrate our firm commitment to privacy and to assure you that in all your dealings with the Council that we will ensure the security of the data we hold.

Limerick City and County Council's commitment is that any personal data you have supplied to us and may be required to supply in the future is;

- Obtained lawfully, fairly and in a transparent manner
- Obtained for only specified, explicit and legitimate purposes
- Adequate, relevant and limited to what is necessary for the purpose for which it was obtained
- Recorded, stored accurately and securely and where necessary kept up to date
- Kept only for as long as is necessary for the purposes for which it was obtained
- Kept in a form which permits identification of the data subject
- Processed only in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing.

What is the activity referred to in this Privacy Statement?

The planning, design and construction of road improvement schemes including but not limited to the following:

N/M20 Cork to Limerick Road Scheme	N20 O'Rourke's Cross Road Improvement Scheme
N24 Beary's Cross Road Improvement Scheme	N21 Newcastle West Bypass/Relief Road
N21 Abbeyfeale Bypass/Relief Road	

What is the basis for making the processing of personal data in this activity lawful?

Article 6(1)(e) of the General Data Protection Regulation (GDPR) in conjunction with; Section 47 of Roads Act 1993 (as amended), the Roads Acts 1993 (as amended), Section 76 of the Housing Acts 1966 and the Third Schedule thereto, the Housing Acts 1966-2014, Section 10 of the Local Government (no. 2 Act) 1960 (as substituted by Section 86 of the Housing Act 1966), the Local Government Acts 1925-2016, the Planning and Development Acts 2000-2019

The categories of personal data held by Limerick City and County Council

Details of owners, occupiers and lessees of the land requirement for road improvement schemes and anyone who may have an interest in the land necessary for the development of proposed roads.

Personal data includes names, addresses and mobile phone numbers.

Is the personal data submitted as part of this activity shared with other organisations?

Limerick City and County Council may, to fulfil statutory or regulatory obligations or in the public interest, from time to time, have to share personal data with other organisations or entities. Where this is required Limerick City and County Council shall have regard to the security and integrity of the data and will minimise the data shared. Where it is necessary to share such information, we will enter into a Data Processing Agreement. For the purpose of road improvement schemes, personal data may be shared with our technical advisors, legal advisors, land valuers and other retained experts.

How long is this personal data held by Limerick City and County Council?

Limerick City and County Council implements the National Records Retention Policy to manage the retention and disposal of our records, which includes your personal data.

Submissions, Observations & Objections

Please note that objections, submissions or observations made to An Bord Pleanála in respect of proposed road improvement schemes will be made available for public inspection.

Your Rights

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy. In addition, if the data held by us is found to be inaccurate you have the right to change, remove, block, or object to the use of, personal data held by Limerick City and County Council. To exercise these rights, you should contact Limerick City and County Council (Data Controller) at:

- 1) Data Protection Officer, Limerick City and County Council, Corporate Headquarters, Merchant's Quay, Limerick V94 EH90
- 2) Tel 061 556000
- 3) email: dataprotectionofficer@limerick.ie

Right of Complaint to the Office of the Data Protection Commissioner

If you are not satisfied with the outcome of the response you received from Limerick City and County Council in relation to your request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commissioner's website is www.dataprotection.ie or you can contact their office
At e-mail: info@dataprotection.ie At Lo Call Number: 1890 252 231

By post: Data Protection Commissioner, Canal House, Station Road, Portarlinton, Co. Laois R32 AP23