Economic and Social Intervention Fund 2024
Education & Learning Call

Declarations

Disclosure under the Freedom of Information Act

*Under the **Freedom of Information Act (2014)**, the information in this application form may be released on request to third parties.*

Information that is sensitive, which should not be disclosed to third parties, may be identified and the reasons as to why it is sensitive should be outlined. You will be consulted on potentially sensitive information prior to any decision being made by Limerick City and County Council to release the information to a third party.

Limerick City and County Council may publish information on grants awarded to organisations approved under the Economic and Social Intervention Fund. Details on grants awarded might be published on limerick.ie, as well as in reports and updates to be circulated among stakeholders.

I/We have read and agree to the above statement regarding disclosure under the Freedom of Information Act

Disclosure under GDPR
In submitting this application, the applicant organisation (and any partner organisation) agrees that Limerick City and County Council can use, process and store the information in the application and supporting documentation for assessing your application for grant funding under the ESIF 2023.
The application form and supporting documentation may also be used for purposes connected with the administration of grant funding, monitoring progress and the production of internal and external reports related to the ESIF and the LRFIP.

Information may be shared with other government departments / statutory bodies / other organisations to enable Limerick City and County Council to verify information (e.g., funding provided by other agencies) and in order to coordinate complementary funding applications.

*These requirements do not affect rights to information and compliance with obligations on organisations that hold information (data controllers) under the **Data Protection Act 2018**.*

I/We have read and agree to the above statement regarding General Data Protection Regulations

Data Transfer Consent

Limerick City and County Council as controller of data is obliged to conduct a review of the Economic and Social Intervention Funding for regeneration areas. The controller is required to furnish your data to a processor for this purpose. The processor appointed will be required to enter into a data processor contract and to put in place appropriate technical and organisational measures pursuant to Article 32 of the GDPR to protect the confidentiality of personal data.
You are required to consent below to the transfer of such data and you may withdraw your consent at any time on written notice to us.

I/We hereby consent to the transfer of data as set out above

Eligibility

1. Which of the following best describes your organisation (choose one)
    a. Early Years Provider (<u>must</u> be NCS Registered)
    b. Primary School
    c. Secondary School
    d. Third Level Institution
    e. Limerick & Clare Education and Training Board (LCETB)
    f. Community Centres (as per the ESIF 2024 definition: - Community Centres are public locations where members of a community gather for Group Activities, Social Support, Public Information, Playing Sports, Taking Courses, or any other purpose which serves the community
    g. Other

➔ **If your organisation is not one of the above, you are not eligible to lead an application under the Education and Learning Call. If you'd like to submit an application, you must collaborate with one of the above organisations on a project under this call.**

About the Applicant Organisation

1. What is the full legal name of the applicant organisation (or the lead organisation, in the case of a partnership application)?

1a. Your organisation's full postal address:

1b. Your organisation's contact phone number:

1c. Your organisation's email address (for all correspondence):

1d. Your organisation's website address / social media address (if applicable):

1e. Your organisation's authorised contacts

Name	Role Within Organisation	Phone Number	Email Address

2. What is the legal structure of your organisation? Please tick all that apply
- Statutory Body
- Limited Liability Company
- Company Limited by Guarantee
- Charity
- Other
    o Please specify _____

3. Please provide all relevant reference or registration numbers for your organisation:

Charities Regulation Number (CRN)	Company Registration Number (CRO)	Tax Registration Number (TRN)	Tax Clearance Access Number (TCAN)

4. Does your organisation work with children?
   If yes, your organisation will be required to submit a child safeguarding statement.

   Yes / No

5. Briefly describe the main activities of your organisation.
   (Maximum: 1,800 characters / approximately 300 words)

6. Staffing: How many people are currently employed by, or volunteering for, your organisation? (Please supply information from the latest year – 2023-2024)

Type of Staff	Paid staff (excluding staff on active employment schemes supported by the Dept. of Social Protection)	Staff on active employment schemes (e.g. C.E., Tús, Job Initiative etc.)	Regular Volunteers
Number of Staff			

7. Governance: Describe how the organisation is run :

8. Financial Overview: Describe the financial arrangements in place to ensure you are accountable for managing funds/money :

9. Income: State the income of the applicant organisation for the last 2 financial years

Year	2022	2023

Income (€)		

10. How many projects are you applying for funding from the 2024 ESIF Education and Learning Call?

11. If your organisation is applying for €10,000 or more from the ESIF 2024 (across all calls) then you will be required to submit audited accounts, a Tax Clearance Access Number, and any relevant contracts of employment. If you add up all of your organisations' applications from the ESIF 2024 to date, including this call, is the total across all projects €10,000 or more?

    a. Yes. The total amount is €10,000 or more.
    b. No. The total amount is €9,999 or less.

11A. (For projects of €10,000 or greater) Monitoring Process: Describe the arrangements which are in place by the applicant organisation in order to monitor the implementation (including outputs and outcomes) of ESIF 2024 funding, if granted

12. Please list the titles of the projects and the amount sought for each project below.
Add extra rows if necessary.

Project Title	Amount Sought (€)

13. Please describe how your organisation collaborates or otherwise coordinates with other educational institutions, community based organisations, or government agencies to support an integrated service offering to the communities.

Education & Learning Funding Call

P1. Project name:

P2. What do you want to do with the grant?
Be specific on what action or activities you want to fund.
(Maximum 3,000 characters / approximately 500 words)

P3. How does your project contribute to the objectives of regeneration as outlined in the Education and Learning Call Application Guidelines?

P4. What geographic area is covered by your project? State the connection to regeneration areas / communities –

Consideration will only be given to projects that target Very Disadvantaged / Extremely Disadvantaged areas of Limerick City, as Pobal Deprivation Index

P5. Who is the target group/or what group(s) of people will benefit from your project?

P6. What needs or service gaps will be addressed by the project?

Why is it important to do this project? Include evidence of those needs or a description of any consultations or engagements with the target group(s) to identify those needs. (Maximum 3,000 characters, approximately 500 words.)

P7. How will you implement the project?

Who will do it and how will it be done? Include staff and their roles in the project. (Maximum 1,800 characters, approximately 300 words)

P8. List any organisations (partner organisations, statutory bodies or groups) who are involved in project:

Partner Name	Details of Collaboration

P9. Where applicable, describe the governance arrangements for the purposes of decision-making and reporting with the partner organisations above

P10. What are the main outputs of the project?
(What will be done when the project is finished, for instance activities or events held, one-to-one support sessions, etc.)

P11. What are the main outcomes of the project?

(What will the benefits be for the people participating in the project or the community. Refer to benefits for regeneration communities (Maximum 3,000 characters, approximately 500 words)

P12. Amount Requested from ESIF 2024 for this project under the Education & Learning call:

P13. Where will the remaining funds come from, if applicable? Please list the sources and amounts in the table below.
Add new rows if necessary.

Name of Funding Source	Amount

P14. How will you spend the funding for this project, if successful? Please complete the table below.

Descriptions of what is allowed under each category are available in the Application Guidelines. Please not that in the event the granted amount is less than the amount applied for, the grant must be spent across the categories proportional to the initial application. Any change of allocation must be approved in writing by the Regeneration Directorate.

Cost Item	(1) ESIF 2024	(2) Other Funding	(3) Total (1+2)
Programme Costs			
Staff Costs			
Room Hire			
Professional Services			

Travel			
Promotion and Publicity			
Capital Investment and Equipment			
Other Costs*			

*Directly associated with the project. Please contact the Regeneration Office for Guidance.

P15. For each staff position applied for in this project, please complete the following table.

All staff funding must go directly to activities and posts as described in Question P7 above. Maximum 2 posts at 15 hours per week.

Job Title

Employee or contractor

Name of employee (when already in post)

ESIF Salary Contribution

Other Salary Contribution

P16. Use of Equipment: If your application includes a request for the funding of equipment, please state how the equipment will be used, why it is essential, where it is stored, who can use it and its ultimate end-use (retained to benefit local community)

Equipment	Amount (€)	Details

Application Checklist

All Applicants

A. Copy of applicant's most recent bank statements (3 months). Please upload as one attachment

B. If relevant, Child Safeguarding Statement (under the Children First Act 2015). Please upload as one attachment

C. If relevant, three quotations <u>each</u> for all applications that include equipment costs and professional fees (except audit fees). Please upload as one attachment

D. If relevant, a job description for all posts to be supported by the ESIF. Please upload as one attachment.

<u>Applications for €10,000 or more</u>

E. Copy of applicant's most recent insurance certificates. Please upload as one attachment

F. Health & Safety Statement. Please upload as one attachment

G. Demonstration of Board/Management approval of your organisation's ESIF 2024 application. Acceptable documents: Letter signed by CEO / Manager / Chairperson stating that funding is being sought OR Copy of minutes of last 3 Board Meetings / Management Committee meetings including extract from minutes showing that this grant application has been approved by the Board

H. Memorandum or Articles of Association – only required for organisations that are registered as a Limited Liability Company. Please upload one attachment

I. Tax Clearance Access Number

<u>All Partnership-Based Applications</u>

Letter/agreement or Memorandum of Understanding stating the participating organisations agreement to participate in the project, approved and signed by the Chair/Secretary of the Board of Directors, or supervisory or management committee of all partnering organisations

Submission Declarations

I/We declare that the information presented in this application, and the supporting documentation, is true and accurate to the best of my/our knowledge